

Conference Commands



Use your touch-tone dialpad keys to mute or block participants, record the call, and more.

Command**Action**

* # 2

Caller Count

Keep track of how many people are on the call

* # 3

Leave Conference

Lets the host hang up and end the call

* # 4

Menu

Listen to the list of touchtone commands

* # 5

Set Listening Modes

Press 1x: Mute callers - Callers can unmute with * # 6
Press 2x: Mute callers - Listen only. No unmuting option
Press 3x: Unmute callers - Opens the line again

* # 6

Mute Host Line

Press once to MUTE
Press again to UNMUTE

* # 7

Secure the Call

Press once to BLOCK all callers
Press again to OPEN the call

* # 8

Hear sound when people Enter or Exit call

Press 1x: Turns OFF sound
Press 2x: Enter tone is ON Exit tone is OFF
Press 3x: Enter tone is OFF Exit tone is ON
Press 4x: Turns ON sound

* 9

Record your conference

Press once to START recording
Press again to STOP recording

Done